



Position Title: Director of Youth and Young Adult Ministries

Goals and Functions:

The Director of Youth and Young Adult Ministries works with the Pastor and other Discipleship Team members to assist the members and parishes of the Centered on Christ Catholic Community to engage the teen and young adult members of the parishes as disciples of the Lord Jesus.

Qualifications:

- Ministry Team Member
- Bachelor's degree in pastoral theology or related field or equivalent work experience

Hours Worked: Full-time, including evening and weekends

FLSA Classification: Exempt

Reports to: Team Leader

Committee Assignments:

- o Youth Advisory Committee
- o Adult Advisory Committee for Youth and Young Adult Ministries

Duties and Responsibilities:

Youth & Young Adult Discipleship Ministry

- o Coordinate the Teen Discipleship Formation Program(s) (grades 6-9) for the member parishes utilizing small groups
- o Develop and coordinate a Young Adult Discipleship program for the member parishes
- o Coordinate and plan social activities for teen and young adult parishioners of the member parishes and other community members.
- o Collaborating with diocesan colleagues, participate in and offer 2-3 diocesan-sponsored Youth and Youth Adult activities.
- o Provide multiple service opportunities for teen and young adult parishioners.
- o Coordinate annual interviews for participants in the Teen Discipleship Formation Program.
- o Plan and execute TWO mission trips each year, with at least an international trip offered at least once every two years.

Confirmation

- o Utilizing a pastor-approved curriculum, administer the Confirmation Program for member parishes.
- o Coordinate annual interviews for candidates for Confirmation Program
- o Working with the Pastor and Director of Worship, coordinate Confirmation liturgy

Small Groups

- o Collaborating with the Director of Missionary Discipleship, develop and grow a small group program for youth and young adult parishioners.
- o Other duties as assigned

Advancement/Development

- o Oversee and coordinate major fundraisers for the parishes (does not include school fundraisers)
- o Facilitate programs to promote Christian-based approaches to money, e.g. Financial Peace University or similar programs.